

BETHLEHEM'S TRANSITION COMMITTEE ASSIGNMENTS

CONGREGATIONAL CARE

The purpose of this committee is to provide resources to insure the stability, well-being, and spiritual care of the congregation. The committee will schedule quarterly prayer meetings, church-wide fasting periods, and coordinate with the Deacon Chair special congregational listening sessions. The committee will identify ministries in the church that will rotate leading various congregational gatherings.

CONSULTANTS & FACILITATORS

The purpose of this committee is to be the liaison and point of contact for all denominational (Baptist) persons invited to provide spiritual direction, instruction, and spiritual guidance to the Pastoral Discernment Committee and congregation. The committee is responsible for coordinating and scheduling all meetings, seminars, and church-wide conferences between the resource person (s) and the Committee and congregation.

COMMUNICATION COMMITTEE

The purpose of this committee is to establish an avenue for constant communication via an email distribution mailbox to capture frequently asked questions (FAQ) from the congregation. The committee will ensure members have access to the BBC membership portal. The committee shall provide timely and constant updates to the congregation through available mediums (One Call, Newsletter, Membership Portal, Text Alerts) during the transition.

LEADERSHIP COMMITTEE

The purpose of this committee is to provide support to Leadership in the areas of coordination, volunteerism, and guidance over the church's day-to day business, congregational meetings, the 5-Fold Directors, ministries, and Admin Office needs. The committee will also support the congregational care committee by assisting and offering physical support for weddings, funerals, and all church-wide activities.

CHURCH OPERATIONS MANAGEMENT

The purpose of the Church Operations Committee is to provide support to the Trustee and Deacon Ministry as these ministries manage the fiscal, legal, and congregational affairs that support, maintain, and carry out the mission of the church during the transition period of which the Bethlehem pulpit is vacant. A more detailed list of responsibilities will be shared at a later date.

PASTORAL DISCERNMENT COMMITTEE TEAM – A & B

The overall purpose of this ministry team is to gather information that will be insightful and helpful in broadening congregation awareness and participation in the process of discerning the Pastor/Shepherd the Lord has chosen for Bethlehem (Jeremiah 3:15). Team A - This team's assignment will be to research and gather data and information about Bethlehem's changing congregation, culture, and community. The team will use this information to foster an understanding within the congregation about the spiritual needs, socio-economic shifts, and ministry opportunities in and beyond the sanctuary. This team also will be tasked with implementing the screening process of potential candidates from the congregation to serve on Team B-- the Pastoral Discernment Committee (Information about this committee will be shared later).

Sample Scope of the Work of Team B:

This team will become the Pastoral Discernment Committee tasked with the assignment to:

- 1) Develop Qualifications for potential candidates
(Qualifications will be voted on by the congregation).
- 2) Develop a Pastoral Vacancy announcement statement to be posted on the church's website and other denominational websites. A special email address will be created for committee use and it will also be used to receive all correspondences and resumes.
- 3) Filter through all resumes to narrow the field of candidates for consideration.

- 4) Develop a schedule/timetable for the discerning process and provide timely (monthly) updates via One Call, Newsletter, or the member portal updates to keep the congregation abreast as to the progress of the committee.

MEMBERSHIP PORTAL INFORMATION

To register onto the BBC portal, please follow the steps below:

1. Go to the BBC website
2. Click Membership Login
3. Click Join us
4. Under membership resources, click the "icon below to get started."
5. Fill out the registration information and click "Registration."